



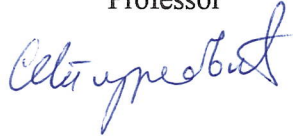





WORK PACKAG	3 Pedagogical skills
WP Type	3.3

University of Kragujevac
Faculty of Hotel Management and Tourism in Vrnjačka Banja

REPORT FROM THE COURSE

PEDAGOGICAL AND IT SKILLS IN HIGHER
EDUCATION

Authors:		
Milan Antonijević, Ph.D. Professor 	Marjan Milošević, MSc 	Krstivoje Špijunović, Ph.D. Professor 
Danko Milašmović, Ph.D. Assistant Professor 	Vesna Milovanović, MSc Teaching Assistant 	Sonja Milutinović, MSc Teaching Assistant 

22-23.06.2015.

Vrnjačka Banja

Modernization and Harmonization of Tourism Study Programmes in Serbia,
544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR

Within the TEMPUS project „Modernization and Harmonization of Tourism study programmes in Serbia“ 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR, there was organized a **course for pedagogical and IT skills in higher education** at the University of Kragujevac, Faculty of Hotel Management and Tourism in Vrnjačka Banja on 22-23.06.2015. The course was designed for the employees of partnering institutions in Serbia: Business Technical College of Vocational Studies in Užice, University of Kragujevac Faculty of Hotel Management and Tourism in Vrnjačka Banja, and High Business School of Vocational Studies in Leskovac. There was 42 participants in the course. Upon completion of course, all participants received certificates.

COURSE AGENDA

<i>Monday, 22.06.2015.</i>		
<i>Hour</i>	<i>THEME</i>	<i>Lecturer</i>
<i>9.00-9.30</i>	<i>Registration of participants</i>	
<i>09.30-9.45</i>	<i>Welcome speech of representatives of the Faculty of Hospitality and Tourism and Milutin Djuricic, the Coordinator of the TEMPUS project</i>	
<i>9.45-11.15</i>	<i>Higher education in EU, experience in pedagogical training and modernization of teaching</i>	Prof Milan Antonijević, Ph.D. University of Greenwich, UK
<i>11.15-11.30</i>	<i>Pause</i>	
<i>11.30-13.00</i>	<i>How to improve teaching and choose the best model in the forest of possibilities currently offered</i>	Prof Milan Antonijević, Ph.D. University of Greenwich, UK
<i>13.00-13.15</i>	<i>Pause</i>	
<i>13.15-15.00</i>	<i>Introduction to distance learning with emphasis on software package Moodle</i>	Marjan Milošević, MSc Faculty of Technical Sciences in Čačak, University of Kragujevac
<i>Tuesday, 23.06.2015.</i>		
<i>Hour</i>	<i>THEME</i>	<i>Lecturer</i>
<i>9.00-9.30</i>	<i>Registration of participants</i>	
<i>09.30-11.00</i>	<i>Contemporary trends in the organization of teaching in higher education</i>	Prof Krstivoje Špijunović, Ph.D. Faculty of Teachers Training Faculty, University of Kragujevac
<i>11.00-11.15</i>	<i>Pause</i>	
<i>11.15-12.45</i>	<i>Contemporary trends in the organization of teaching in higher education</i>	Prof Krstivoje Špijunović, Ph.D. Faculty of Teachers Training Faculty, University of Kragujevac
<i>12.45-13.00</i>	<i>Pause</i>	

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13.00-14.30	<i>The new generation software for office use of in modern business and education</i>	Assis. Prof Danko Milašinović, Ph.D. Faculty of Hotel Management and Tourism in Vrnjačka Banja, University of Kragujevac
	<i>Lunch</i>	
	<i>Going home</i>	

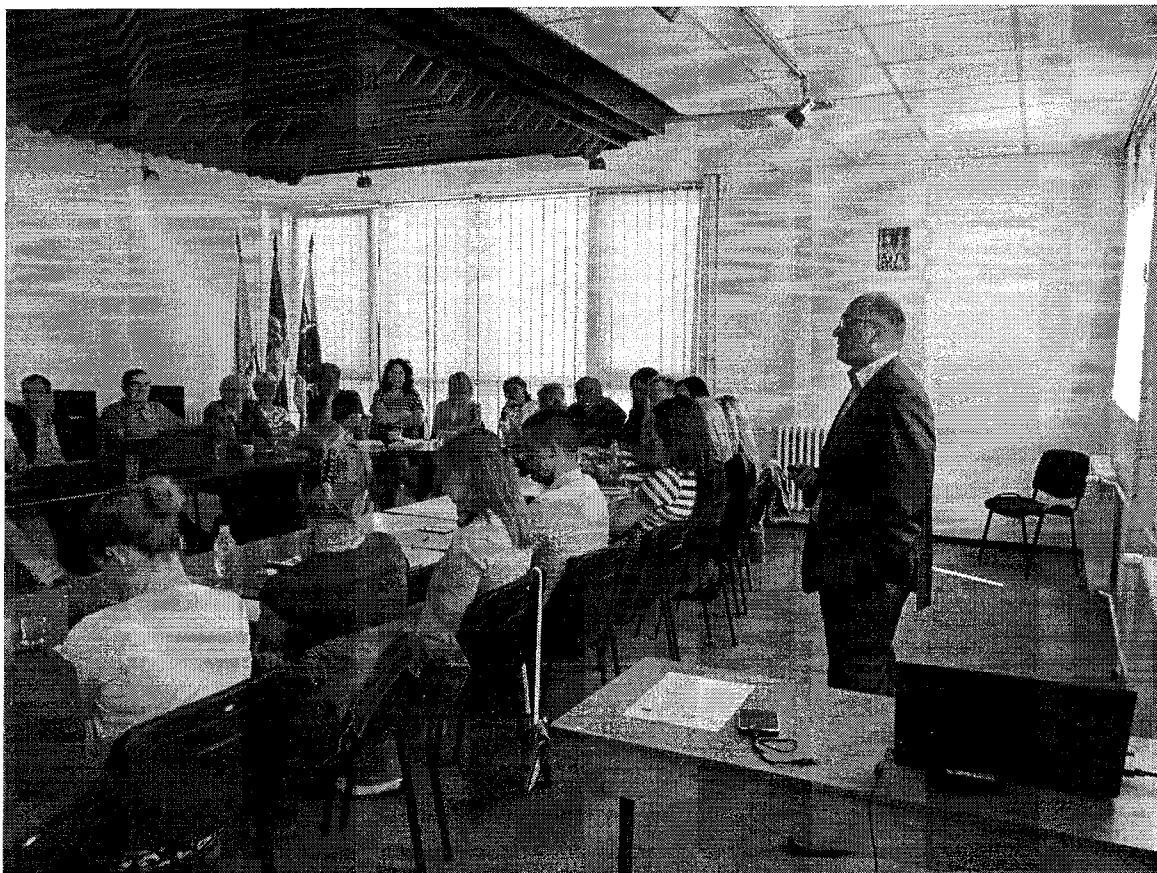
During the **first day of the course**, professor **Milan Antonijević, Ph.D.**, from the University of Greenwich, UK, held a lecture **Experience in pedagogical training in higher education in the EU**. Professor presented the importance of higher education, e-learning concepts, as well as good practices from the EU countries. Besides the theoretical part of the lecture, professor has organized an exercise for participants to learn about methods and activities that can help improving education process and increase satisfaction of both teacher and students.

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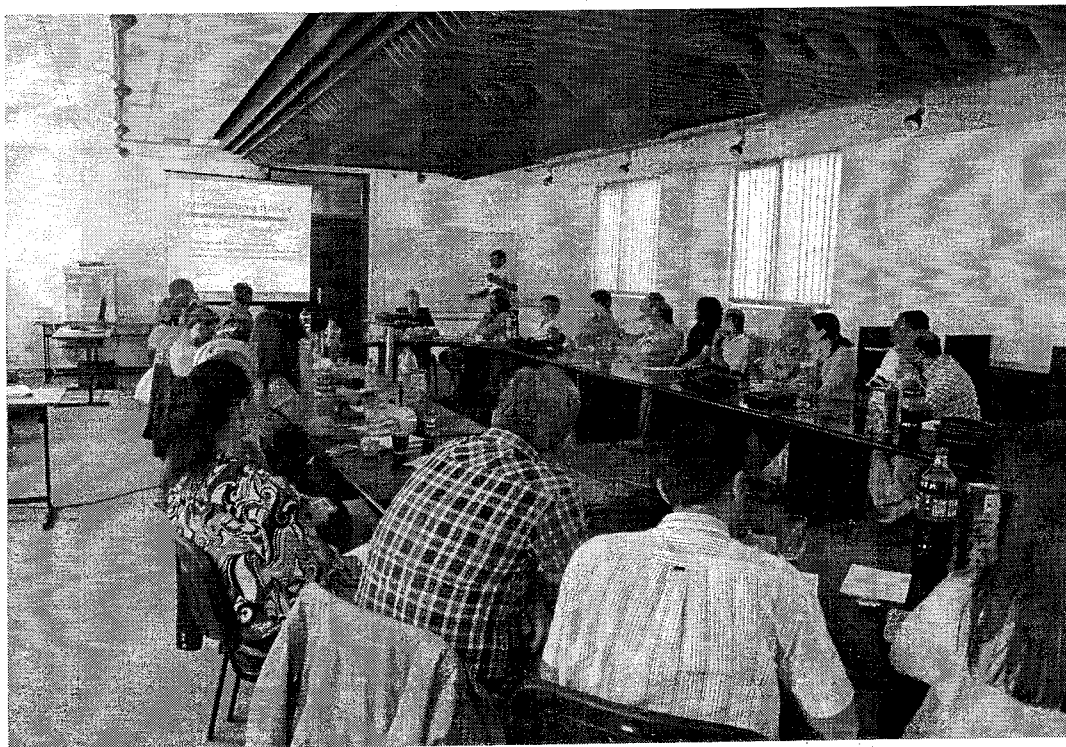
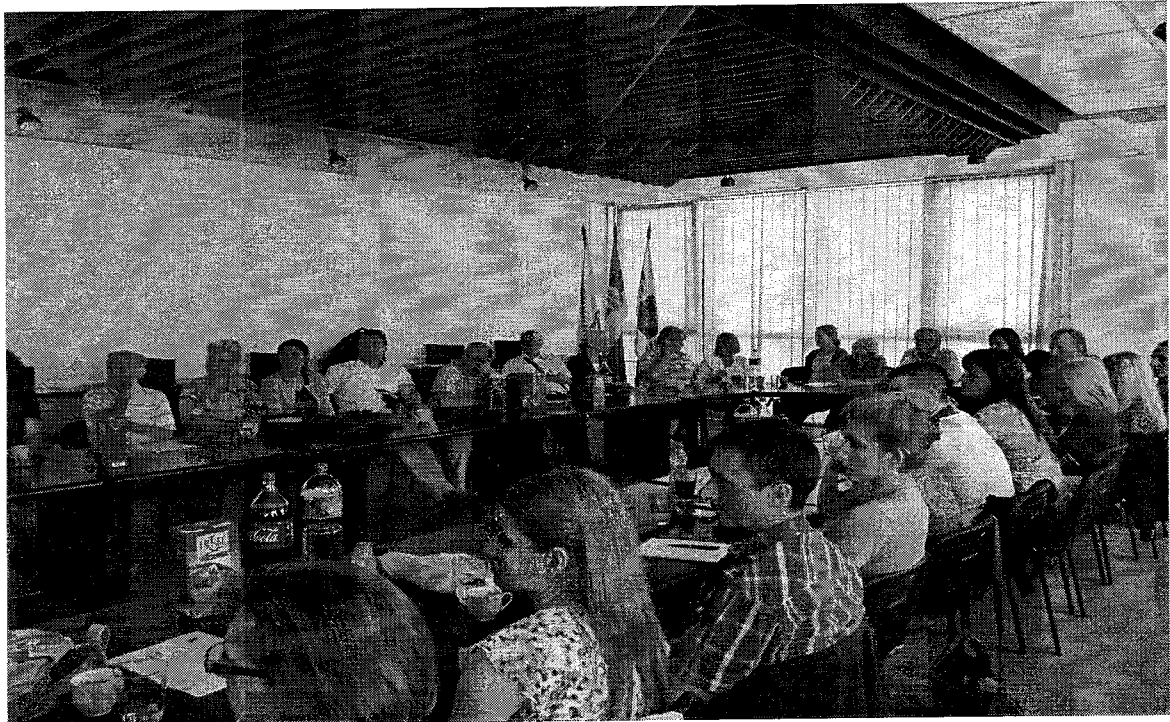
The second lecture **Introduction to distance learning with emphasis on software package Moodle** was held by **Marjan Milošević, MSc**, from the University of Kragujevac Faculty of Technical Sciences in Čačak. The lecturer presented the concept of distance learning and how it is supported by the software package Moodle. In particular, the lecturer explained how the software is placed and used.

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On the second day of the course, professor **Krstivoje Špijunović, Ph.D.**, from the University of Kragujevac Faculty of Teachers Training Faculty, held a lecture **Contemporary trends in the organization of teaching in higher education**. The accent was placed on class organization and evaluation of students. Additionally, professor organized an exercise for participants regarding students' evaluation.

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After professor Špijunović, lecture held assistant professor **Danko Milašinović, Ph.D.** from the Faculty of Hotel Management and Tourism in Vrnjačka Banja, University of Kragujevac, on the subject *The new generation software for office use of in modern business and education*. Assis. prof. Danko Milašinović introduced the participants with Office 2.0, the software for office use. Participants were shown, on the practical example, how to use Google Docs, as well as many benefits deriving from its use.



QUESTIONNAIRE – EVALUATION RESULTS

After the course, participants were given a **questionnaire** in order to provide estimates and opinions concerning the course delivered. The questionnaire included eight questions. The questionnaire and the average value of the claims are shown below.

Table 1. Questionnaire relating the course success

QUESTIONNAIRE	
PEDAGOGICAL AND IT SKILLS IN HIGHER EDUCATION	
1. Please evaluate the actuality of the course topics. (Please evaluate from 1 to 5, where 5 stands for very interesting and 1 for completely uninteresting) (Average grade: 4,97)	1 2 3 4 5
2. Are the chosen topics clearly presented? (Please evaluate from 1 to 5, where 5 stands for very interesting and 1 for completely uninteresting) (Average grade: 4,94)	1 2 3 4 5
3. Is this course helping you to improve your knowledge in the field? (Please circle one answer) (Response structure: Yes – 96,97%, No – 0%, I do not know – 3,03%)	1) Yes 2) No 3) I do not know
4. Is this course helping you in your workplace? (Please circle one answer) (Response structure: Yes – 96,97%, No – 0%, I do not know – 3,03%)	1) Yes 2) No 3) I do not know
5. Please evaluate the place where the course is held as well as technical equipment. (Please evaluate from 1 to 5, where 5 indicates very well equipped, and 1 completely inadequate place) (Average grade: 4,9)	1 2 3 4 5
6. Please evaluate the selection of lecturers. (Please evaluate from 1 to 5, where 5 indicates very good choice, and 1 complete dissatisfaction with the choice) (Average grade: 4,97)	1 2 3 4 5
7. Are you interested to participate in the further similar courses? (Please circle one answer) (Response structure: Yes – 93,94%, No – 0%, I do not know – 6,06%)	1) Yes 2) No 3) I do not know
8. Please enter your comments, suggestions, proposals, etc.	
<ul style="list-style-type: none">• Each training is very necessary and desirable and welcome, especially this type, which is very up-to-date.	

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- **Excellent organization and selection of lecturers.**
- **Very well organized and fully used time.**
- **More attention should be payed about the methodology of teaching.**
- **Everything begins and ends with education.**
- **A great organization, where knowledge is paramount.**
- **Excellent lecturers, up-to-date and interesting topics.**
- **Very well organized, representative lecturers.**
- **Continue with these activities.**
- **More involvement of participants through some tasks, application of those ideas and a brief discussion of their outcomes.**

In the Table 2 there is a tabulation of the results of the Questionnaire.

Table 2. Results of the Questionnaire regarding the course success

No	Question	Average value		
1.	Please evaluate the actuality of the course topics.	4,97		
2.	Are the chosen topics clearly presented?	4,94		
3.	Is this course helping you to improve your knowledge in the field?	yes	no	I do not know
		96,97%	0%	3,03%
4.	Is this course helping you in your workplace?	yes	no	I do not know
		96,97%	0%	3,03%
5.	Please evaluate the place where the course is held as well as technical equipment.	4,9		
6.	Please evaluate the selection of lecturer.	4,97		
7.	Are you interested to participate in the further similar courses?	yes	no	I do not know
		93,94%	0%	6,06%
8.	Please enter your comments, suggestions, proposals, etc.	<ul style="list-style-type: none"> ● Each training is very necessary and desirable and welcome, especially this type, which is very up-to-date. ● Excellent organization and selection of teachers. ● Very well organized and fully used time. ● More attention should be payed about the methodology of teaching. ● Everything begins and ends with education. ● A great organization, where knowledge is paramount. ● Excellent lecturers, up-to-date and interesting topics. ● Very well organized, representative lecturers. ● Continue with these activities. 		

- | | |
|--|--|
| | <ul style="list-style-type: none">• More involvement of participants through some tasks, application of those ideas and a brief discussion of their outcomes. |
|--|--|

Based on the results of the survey we can determine that the **average rate of course is 4.945**. The highest average grade has topic actuality and selection of lecturers 4,97. Also, 96,97% of participants expressed the view that the realized course will help them to improve knowledge in their workplace and in this field.

SCHEDULE

The following is given in the attachment: example of certificate and registration lists of participants.



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FACULTY OF HOTEL
MANAGEMENT AND TOURISM
IN VRNJAČKA BANJA
UNIVERSITY OF KRAGUJEVAC



PEDAGOŠKE I INFORMATIČKE VEŠTINE U VISOKOM ŠKOLSTVU

No.	First and last name	Institution	Phone number	E-mail
1.	OLIVERA FOJITVIĆ	VIŠOKA POSLOVNEŠKA ŠKOLA	069 252 42 94	m.oliveranofoj@telcel.com.rs
2.	Čestimir Mamićević	BPTU Jajice	064 200 433 2	smia.mami@bptu.org.rs
3.	Isidora Trninašević	VPTS Ušice	066 53 59 055	isidora.trninašević@vpts.edu.rs
4.	Bojana Trninašević	BPTU Jajice	064 200 6559	bojana.trninašević@vpts.edu.rs
5.	Marijana Janković	BPTU Jajice	064 200 6559	jelena.marijancovic@vpts.edu.rs
6.	NEPROSTORNA DEJAVNOST	BPTU Jajice	064 200 6559	dejanovic@bptu.org.rs
7.	Kristina Mamićević	UNIVERSITY OF GREENWICH	063 1609 253	KSPJMN@gmail.com
8.	MILAN ANTONIJEVIĆ	UNIVERSITY OF GREENWICH	069 545 444	M.ANTONIJEVIC@GEE.AC.UK
9.	Miroslav Jovanović	VPTS Ušice	065 124 25 556	MILOSPOVITARI@VPTS.EDU.RS
10.	ANA ĐOKIĆ	VPTS Ušice	064 1573 41 61	ana.dokic@vpts.edu.rs
11.	Isidora Mamićević	VPTS Ušice	064 200 6559	isidora.mamic@vpts.edu.rs
12.	Isidora Mamićević	VPTS Ušice	064 1573 41 61	isidora.mamic@vpts.edu.rs
13.	Sandra Mamićević	BPTU Jajice	065 1560 18 16	sandra.mamic@vpts.edu.rs
14.	Slavica Petrović	VPTS Ušice	064 146 44 7	slavica.petrovic@vpts.edu.rs
15.	Marijan Milićević	FTN Opatovci	066 1287 484	marijan.milicevic@ftn.ac.rs
16.	Milica Milićević	VPTS Ušice	065 2 710 442	milica.milicevic@vpts.edu.rs
17.	Marija Kostić	OPŠTINA BEOGRAD	062 283 184	marija.kostic@opstina.beo.rs
18.	Marija Kostić	FTN Opatovci	063 1621 011	Marijana.Milicevic@ftn.ac.rs
19.	Miroslav Jovanović	OPŠTINA BEOGRAD	063 125 016	MICORAG.ZLATKOVIĆ@opstina.beo.rs

No.	First and last name	Institution	Phone number	E-mail
20.	Vesna Kolarović	FHTV B	064 1919 990	vesna.kolarovic@fhtvb.edu.rs
21.	Nevena Mamićević	BPTU Jajice	064 200 18 19	nevena.mamic@vpts.edu.rs
22.	Marko Kostić	VIŠOKA POSLOVNEŠKA ŠKOLA	064 277 24 58	marko.kostic@vps.edu.rs
23.	Bojana Trninašević	B. P. U. - Jajice	066 1 65 65 040	bojana.trninašević@vpts.edu.rs
24.	Isidora Mamićević	B. P. U. - Jajice	066 1 85 85 040	isidora.mamic@vpts.edu.rs
25.	Jasna Petrović	B. P. U. - Jajice	066 1 85 65 040	jasna.petrovic@vpts.edu.rs
26.	Milica Milićević	BPTU Jajice	065 1 681 43 19	milica.milicevic@vpts.edu.rs
27.	Bojana Trninašević	BPTU Jajice	066 1 85 65 040	bojana.trninašević@vpts.edu.rs
28.	Isidora Mamićević	BPTU Jajice	066 1 85 65 040	isidora.mamic@vpts.edu.rs
29.	Isidora Mamićević	VPTS Ušice	063 1 951 1 373	isidora.mamic@vpts.edu.rs
30.	Isidora Mamićević	BPTU Jajice	063 1 27 0 89 31	isidora.mamic@vpts.edu.rs
31.	Isidora Mamićević	BPTU Jajice	064 1 369 17 31	isidora.mamic@vpts.edu.rs
32.	Marijana Janković	BPTU Jajice	064 1 369 17 31	marijana.jankovic@vpts.edu.rs
33.	Marijana Janković	VPTS Ušice	063 1 454 585	marijana.jankovic@vpts.edu.rs
34.	Isidora Mamićević	VPTS Ušice	063 1 454 585	isidora.mamic@vpts.edu.rs
35.	Marijana Janković	FTN Opatovci	064 2 710 442	marijana.jankovic@vpts.edu.rs
36.	Miroslav Jovanović	BPTU Jajice	063 2 232 043	miroslav.jovanovic@vpts.edu.rs
37.	Bojana Trninašević	OPŠTINA BEOGRAD	064 1 291 888	bojana.trninašević@vpts.edu.rs
38.	Sandra Mamićević	FHTV B	065 22 66 844	sandra.mamic@opstina.beo.rs

